



**AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY**

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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Contract Number: GS-35F-0589U

Period Covered by Contract: September 15, 2008 to September 14, 2013; Plus 3, 5 year options

General Services Administration
Federal Supply Service

Pricelist current through Modification #__1__, dated _06/05/08_.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>



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INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage![™] on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage![™] and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. Contractor's Ordering Address and Payment Information:

GDH Consulting
4200 East Skelly Drive Suite 650
Tulsa, OK 74135

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(918) 491-0600

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:



Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number 101337660
Block 30: Type of Contractor - – **B. Other Small Business**

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business - **No**
Block 36: Contractor's Taxpayer Identification Number (TIN): **73-1610-918**

- 4a. CAGE Code: 3DJQ8
- 4b. Contractor **has** registered with the Central Contractor Registration Database.
- 5. FOB Destination
- 6. DELIVERY SCHEDULE
 - a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>132-51</u>	As agreed upon between the contractor and the ordering activity.

- b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.
- 7. Discounts: Prices shown are NET Prices; Basic Discounts have been deducted. In addition a 1% discount will be applied for payments received Net 30 days.

8. Trade Agreements Act of 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

- 9. Statement Concerning Availability of Export Packing: **None**
- 10. Small Requirements: The minimum dollar value of orders to be issued is \$ 100.
- 11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.)
 - a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology (IT) Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.



13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

- (a) **Security Clearances:** The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) **Travel:** The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

- (c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.



- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**



- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

NONE

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each



contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.abccomp.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or



(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

<p style="text-align: center;">TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)</p>

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in



effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES



The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.



12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/EC SERVICES

PROJECT MANAGER

Minimum/General Experience: Three years of software engineering or related systems experience with one year of experience in project management/ task leader positions of large-scale systems and/or software design, development, implementation, operations, and maintenance efforts encompassing a large staff including senior technical. The individual assigned to this position shall possess knowledge of the use of contemporary project management tools and shall have command of the core principles of effective management, including effective delegation, ownership, responsibility development, and tracking. Requires competence and experience in human resource management, problem solving, and quality assurance techniques. Also requires excellent communication skills, both written and verbal.

Functional Responsibility: Responsible for project planning execution, and performance. Shall be responsible for the overall contract performance. Manages substantial project/technical support operations involving multiple project/task orders and personnel at diverse locations. Organizes, directs, and coordinates planning and execution of all program/technical support activities. The Project Manager Develops project schedules, coordinates project status meetings, manages resources in all phases of the project lifecycle. Works with the project business owner to oversee delivery performance, ensure delivery quality and report schedule, cost, and execution performance. Shall have demonstrated information technology expertise and communications skills to be able to interface with all levels of management. Establishes and alters (as necessary) management structure to effectively direct program/technical support activities. Meets and confers with Government management officials regarding the status of specific program/technical activities and problems, issues or conflicts regarding resolution.



Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering, related degree or an additional three to five years of relevant experience.

TECHNICAL ARCHITECT

Minimum/General Experience: Five years of systems analysis or programming experience, including four years in the areas of developing systems requirements and design specifications; two years of experience in project management/task leader positions in development or implementation. Specialized experience includes: supervision of system architects, use of structured analysis, design methodologies and design tools, object oriented principles, and experience with the logical and physical functional, operational, and technical architecture of large and complex information systems.

Functional Responsibility: Coordinates and performs logical and physical systems design by applying appropriate business process improvement practices to re-engineer mythologies, principals, and business process modernization. Using analysis in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Reviews and prepares reports, studies, specification and documentation. Provides daily supervision and direction of staff.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering, related degree or an additional three to five years of relevant experience.

LEAD DEVELOPER - WEB

Minimum/General Experience: A minimum of four years' experience in software design, development, installation, integration, evaluation, enhancement, maintenance, testing, or problem diagnosis/ resolution with a focus in Web technologies.

Functional Responsibility: Performs requirement analysis, software design, development, installation, testing and maintenance for application system components for large-scale and distributed systems. Performs operating system, and/or product evaluation, integration, testing, and problem diagnosis/ resolution. Provides technical leadership, reviews work products, and makes technical recommendations, as needed, for changes in the supported technical architecture. All major functions are associated with and support Web technologies.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering, related degree or an additional three to five years of relevant experience.

SENIOR DEVELOPER -WEB

Minimum/General Experience: A minimum of two years' experience in software design, development, installation, integration, evaluation, enhancement, maintenance, testing, or problem diagnosis/ resolution with a focus in Web technologies.



Functional Responsibility: Supports the project team in performing requirements analysis, software design, development, installation, testing, and maintenance for application system components for software systems. All major functions are associated with and support Web technologies.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering or an additional four years of work experience in one of these disciplines.

DEVELOPER - WEB

Minimum/General Experience: Minimal experience in software design, development, installation, integration, evaluation, enhancement, maintenance, testing, or problem diagnosis/ resolution with a focus in Web technologies.

Functional Responsibility: Supports the project team in performing requirements analysis, software design, development, installation, testing, and maintenance for application system components for software systems. All major functions are associated with and support Web technologies.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering or an additional four years of work experience in one of these disciplines.

LEAD DEVELOPER - JAVA

Minimum/General Experience: A minimum of four years experience in software design, development, installation, integration, evaluation, enhancement, maintenance, testing, or problem diagnosis/ resolution with a focus in Java.

Functional Responsibility: Performs requirement analysis, software design, development, installation, testing and maintenance for application system components for large-scale and distributed systems. Performs operating system, and/or product evaluation, integration, testing, and problem diagnosis/resolution. Provides technical leadership, reviews work products, and makes technical recommendations, as needed, for changes in the supported technical architecture. Major functions also include working in an object oriented environment.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering, related degree or an additional three to five years of relevant experience.

SR. DEVELOPER - JAVA

Minimum/General Experience: A minimum of two years' experience in software design, development, installation, integration, evaluation, enhancement, maintenance, testing, or problem diagnosis/ resolution with a focus in Java.

Functional Responsibility: Supports the project team in performing requirements analysis, software design, development, installation, testing, and maintenance for application system components for software systems. Major functions also include working in an object oriented environment.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering or an additional four years of work experience in one of these disciplines.



DEVELOPER - JAVA

Minimum/General Experience: Minimal experience in software design, development, installation, integration, evaluation, enhancement, maintenance, testing, or problem diagnosis/ resolution with a focus in Java.

Functional Responsibility: Supports the project team in performing requirements analysis, software design, development, installation, testing, and maintenance for application system components for software systems. Major functions also include working in an object oriented environment.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering or an additional four years of work experience in one of these disciplines.

LEAD DEVELOPER – MF/CS

Minimum/General Experience: A minimum of four years' experience in software design, development, installation, integration, evaluation, enhancement, maintenance, testing, or problem diagnosis/ resolution.

Functional Responsibility: Performs requirement analysis, software design, development, installation, testing and maintenance for application system components for large-scale and distributed systems. Performs operating system, and/ or product evaluation, integration, testing, and problem diagnosis/ resolution. Provides technical leadership, reviews work products, and makes technical recommendations, as needed, for changes in the supported technical architecture.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering, related degree or an additional three to five years of relevant experience.

SR. DEVELOPER – MF/CS

Minimum/General Experience: A minimum of two years' experience in software design, development, installation, integration, evaluation, enhancement, maintenance, testing, or problem diagnosis/ resolution.

Functional Responsibility: Supports the project team in performing requirements analysis, software design, development, installation, testing, and maintenance for application system components for software systems.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering or an additional four years of work experience in one of these disciplines.

DEVELOPER – MF/CS

Minimum/General Experience: Minimal experience in software design, development, installation, integration, evaluation, enhancement, maintenance, testing, or problem diagnosis/ resolution.



Functional Responsibility: Supports the project team in performing requirements analysis, software design, development, installation, testing, and maintenance for application system components for software systems.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering or an additional four years of work experience in one of these disciplines.

DATA BASE ADMINISTRATOR

Minimum/General Experience: Minimal – two years' experience in relational database design and database administration.

Functional Responsibility: Provides technical expertise in the use of flat file and Database Management Systems (DBMS)/ Relational Database Management Systems (RDMS). Evaluates and recommends available DBMS or products to customer requirements. Defines organization and indexing methods for specific application databases. Works closely with customer security specialists to define required security procedures for backup and recovery and to control access to the data. Monitors and fine-tunes databases performance.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering, related degree or an additional three to five years of relevant experience.

JR. DATA BASE ADMINISTRATOR

Minimum/General Experience: Minimal – 6 months to 1 year experience in relational database design and database administration.

Functional Responsibility: Provides technical expertise in the use of flat file and Database Management Systems (DBMS)/ Relational Database Management Systems (RDMS). Evaluates and recommends available DBMS or products to customer requirements. Defines organization and indexing methods for specific application databases. Works closely with customer security specialists to define required security procedures for backup and recovery and to control access to the data. Monitors and fine-tunes databases performance.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering, related degree or an additional five to seven years of relevant experience.

DATA BASE ADMINISTRATOR - ORACLE

Minimum/General Experience: Minimal – two years' experience in relational database design and database administration with a focus in Oracle.

Functional Responsibility: Provides technical expertise in the use of flat file and Database Management Systems (DBMS)/ Relational Database Management Systems (RDMS). Evaluates and recommends available DBMS or products to customer requirements. Defines organization and indexing methods for specific application databases. Works closely with customer security specialists to define required security procedures for backup and recovery and to control access to the data. Monitors and fine-tunes databases performance.



Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering, related degree or an additional three to five years of relevant experience.

SR. BUSINESS ANALYST

Minimum/General Experience: A minimum of three years' experience on information systems projects involving planning and performing studies and analyses of functional requirements and the derivation of automated processes that satisfy application requirements.

Functional Responsibility: Develops and prepares computer systems requirements and develops procedures to process data. Analyzes functional problems and determines techniques and requirements most feasible for processing the data. Prepares definition of functional problems and makes recommendations for equipment and/ or software to resolve the problems. Develops analytical reports or other products.

Minimum Education: BS in Computer Science, Information Systems, Business Administration, related degree or an additional three to five years of relevant experience.

JR. BUSINESS ANALYST

Minimum/General Experience: Minimal experience on information systems projects involving planning and performing studies and analyses of functional requirements and the derivation of automated processes that satisfy application requirements.

Functional Responsibility: Supports the project team in analyzing functional problems most feasible for processing the data. Supports in the preparation of definitions of functional problems. Supports in the development of analytical reports or other products.

Minimum Education: BS in Computer Science, Information Systems, Business Administration, related degree or an additional three to five years of relevant experience.

TESTER

Minimum/General Experience: Minimum of two years of software testing experience. General understanding of the Software Development Lifecycle.

Functional Responsibility: Involved within the Software Development Lifecycle to test software applications and ensure that they meet specifications. The software tester reports to and receives guidance and assignments from either a team leader or a project manager. Involved in the design, development, and execution of test cases, test plans, test reports, test schedules and procedures.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering, related degree or an additional three to five years of relevant experience.



CABLING TECHNICIAN I

Minimum/General Experience: Candidate should preferably have experience in the electrical or mechanical industries.

Functional Responsibility: This individual must be able to proficiently perform basic job tasks such as mounting bays, pulling cable, securing cable and erecting ironwork. This individual should have a working knowledge of punch down cable termination. This individual must be able to perform the above mentioned job tasks, demonstrate proficient knowledge of station cable termination, be able to operate all installation hand tools, demonstrate a working knowledge of the various equipment utilized in CP/PBX installation, have the ability to install cable raceway, read floor plans, cable tags, reference documentation, demonstrate promptness and proper safety and work ethic.

Minimum Education: Equivalent schooling is acceptable. Basic knowledge of cable systems and hardware equipment. 6 months to one year hands on experience. High School diploma required or GED equivalent. No additional industry training required.

CALBING TECHNICIAN II

Minimum/General Experience: Meets all the qualifications of Technician I, this technician must be able to work under minimal supervision. Candidate should preferably have experience in the electrical or mechanical industries. 1-3 years of hands on experience or equivalent schooling or certification is acceptable. This individual must demonstrate proper equipment labeling skills, and understand basic grounding principles.

Functional Responsibility: This technician must possess all of the above mentioned Technician I skills, be able to operate an Ohm meter, cable toner, butt set, demonstrate superior knowledge of CP/PBX safety, proper equipment labeling skills, understand basic grounding principles, have proficient knowledge of MDF and IDF layouts, be able to use basic test equipment, terminate fiber cable, coaxial cable, and possess basic troubleshooting skills.

Minimum Education: High School diploma required or GED equivalent. No additional industry training required.

CABLING TECHNICIAN III

Minimum/General Experience: This technician must possess all of the above mentioned Technician II skills. Candidate should preferably have experience in the electrical or mechanical industries. 3-5 years of experience or equivalent schooling or certification is acceptable. Ability to manage a team of installers. May be BICSI certified and Fiber certified. 40 hours of OSHA training preferred.

Functional Responsibility: In addition to the above mentioned Technician II skills, the level 3 technician must be able to work unsupervised and be able to provide work assignments to the crew when the Foreman is not present. This technician must possess a working knowledge of Key Systems and PBX installation; demonstrate advanced troubleshooting skills with the ability to resolve basic installation and design problems.

Minimum Education: High School diploma required or GED equivalent.



PREMISE CABLING SUPERVISOR

Minimum/General Experience: Candidate should preferably have 7 + years' experience in the electrical, telecommunications, or mechanical industries. Candidate must have good technical and communication skills (both written & verbal). Candidate should have problem solving capabilities, strong analytical skills, be flexible and able to handle multiple tasks concurrently. Candidate must have previous project management experience. Must have working knowledge of MS Windows, Netscape Mail and Microsoft Office software products. Equivalent schooling is acceptable.

Functional Responsibility: The Installation Supervisor is responsible for managing multiple projects. Duties include, but are not limited to, traveling to job sites on a regular basis, directly interfacing with the customer project supervisor, approving or overriding Change Orders, submitting these Change Orders to the customer supervisor for approval, insuring quality workmanship, insuring that all project documentation is in proper use and up to date, staffing the projects for which he is responsible, assisting with the formulation of the project bids for projects that he will be directly responsible for, making certain that the projects under his supervision come in on time and in a quality manner, attending walk-through for the installation projects that he will be responsible for, distribution and collection of technician time sheets and the accurate reporting of hours, handling on site grievances, and scheduling material and tool deliveries.

Minimum Education: High School diploma required or GED equivalent.

CAD OPERATOR

Minimum/General Experience: Candidate must have strong organizational and communication skills (both written and verbal). Candidate should have 1-2 years of CAD experience or equivalent schooling preferred. Candidate should have strong computer skills and be able to handle multiple tasks concurrently. Must have exceptional people skills and be willing to work closely with others in a team environment

Functional Responsibility: Interpret engineering redlined drawings and input that information into electronic form. Work hand in hand with the engineer to assure drawings match original engineering plan. Provide input to engineer on discrepancies found between original engineering design and existing cable layout.

Minimum Education: High School diploma required or GED equivalent.

PC SUPPORT TECHNICIAN I

Minimum/General Experience: 6 months to 1 year of experience in the software and hardware industry. Demonstrates competent trouble-shooting skills in multiple desktop environments. Basic problem recognition on common desktop applications and operating systems. Strong customer service attributes. Strong oral and written communications skills.

Functional Responsibility: Basic desktop configuration and installation. Performs tasks in relatively pre-determined job scope capacity. Performs troubleshooting, repair and maintenance of hardware and software systems. Supports PC's in multiple operating systems environment. Repairs or maintains printers and other related peripherals.



Minimum Education: High School Diploma required.

PC SUPPORT TECHNICIAN II

Minimum/General Experience: 1 to 2 years' experience in the software and hardware industry. Experience with Desktop builds, installation and/or configuration of hardware and software, imaging software, and email platforms. May exhibit low level network experience (Novell, OS/2, LAN Server, etc.) but is not certified. Experience in diagnosing and troubleshooting various operating systems. Ability to present structured ideas and procedures with a broader business knowledge than PC Technician I.

Functional Responsibility: Provides service and preventive maintenance on element exchange/baseline products such as terminals, printers, personal computers, and other related peripherals. Assists and instructs customer on use of assigned equipment. Performs Desktop installations and de-installations, hardware and software installations and configurations. Provides phone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications, and custom-developed applications. Serves as the initial point of contact for troubleshooting hardware/software, PC, and printer peripheral problems.

Minimum Education: Requires an Associate's degree in Computer Science or related field, or additional 2 years technical training equivalent experience.

PC SUPPORT TECHNICIAN III

Minimum/General Experience: 3+ years' experience in the software and hardware industry. Demonstrates advanced level of skill in one or more key technology areas, such as: Network Management, Router Configuration, Basic LAN/WAN Implementations, Host Connectivity, TCP/IP and Internet. Experience with Desktop builds, installation and/or configuration of hardware and software, imaging software, and email platforms. Knowledge of LAN design concepts, installation and troubleshooting without assistance. Excellent customer service skills and oral and written communication skills.

Functional Responsibility: Ability to work with network design teams implementing large LAN/WAN network design projects. Provide service and preventive maintenance on element exchange/baseline products such as terminals, printers, personal computers, and other related peripherals. Assists and instructs customer on use of assigned equipment. Performs Desktop installations and de-installations, hardware and software installations and configurations. Diagnoses and fixes problems with various operating systems and e-mail platforms. Creates images utilizing System Management Software such as Ghost.

Minimum Education: Requires an Associate's degree in Computer Science or related field, or additional 3 years technical training equivalent experience.

DEPLOYMENT MANAGER

Minimum/General Experience: Minimum of 3 years' experience as a Project Manager working with IT deployments and asset inventory projects. Strong skill in management, communication, planning, and organization. Effective change management skills and experience.



Functional Responsibility: Manage IT deployment and asset inventory projects. Manage project activity within the constraints of scope, quality, time and cost to deliver specified requirements and meet customer expectations. Ability to manage multiple project teams for standard technology within a local area. Efficient in communicating with the customer to provide timely project status updates and facilitates all project issues. Ensures customer satisfaction with projects on schedule and within budget.

Minimum Education: Bachelor's Degree in Computer Science or a related field or 4 years of additional experience.

NETWORK ENGINEER

Minimum/General Experience: Novell Network Certification, MCSE, CCNA, MCDBA preferred. Four years of specialized experience (or two years plus minimum education) in communications including installation and administration of local and wide area networks using communications protocols. Administration experience of multiple UNIX, Novell, and/or Microsoft platforms. Extensive scripting experience. Experience working on large networks.

Functional Responsibility: Installs, configures and maintains the operation of the customer's local area network including backups. Recommends and implements local area network policies and standards and ensures adherence to security procedures. Maintains contact with vendors to assist with the maintenance, service, and/or purchase of the local area network. May design and optimize network topologies. Modifies switch, router, and hub configurations to ensure optimum network performance and appropriate security processes. Ability to set up and configure servers and client connectivity. Manages and controls Internet and Remote dial-in network access. Has an understanding of Secure Point to Point Protocol.

Minimum Education: BS in Computer Science, Information Systems, Mathematics, Engineering, and a related field or technical training equivalent or an additional four years of related work experience.

NETWORK TECHNICIAN

Minimum/General Experience: This position requires a minimum of one year of experience in analysis, design, and installation of local area networks/wide area networks; and/or analysis, support, maintenance and installation of communications systems. Experience with troubleshooting and diagnosing connectivity issues related to TCP/IP.

Functional Responsibility: The Network Technician may conduct site Surveys involving the assessment of current site network configuration and user requirements. Troubleshoots and diagnoses problems related to Internetworking, firewalls, routers, hubs and switches, and network security. May be responsible for scheduling system outages and routine maintenance. Installs and configures LAN/WAN equipment.

Minimum Education: Associates Degree in Computer Science, Information Systems, Mathematics, Engineering, and a related field; technical training equivalent; or an additional two years of related work experience.



USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

GDH Consulting Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Mr. Chris Hampton, (479) 770-4446, champton@gdhconsulting.com, Fax 770-0820**



BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and GDH Consulting Inc. enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) GS-35F-0589U .

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity

Date

Contractor

Date



BPA NUMBER _____

(CUSTOMER NAME)
 BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) GS-35F-0589U, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.



(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"**

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.





**Information Technology Services
GSA Approved Labor Category/Price List**

No.	Labor Category	GSA Schedule Rate
1	Project Manger	\$94.29
2	Technical Architect	\$129.65
3	Lead Developer-Web	\$106.07
4	Sr. Developer-Web	\$84.86
5	Developer-Web	\$69.54
6	Lead Developer-Java	\$129.65
7	Sr. Developer-Java	\$102.54
8	Developer-Java	\$86.04
9	Lead Developer-MF/CS	\$84.86
10	Sr. Developer-MF/CS	\$80.14
11	Developer-MF/CS	\$68.36
12	DBA	\$101.12
13	Jr. DBA	\$76.61
14	DBA-Oracle	\$94.29
15	Sr. Business Analyst	\$88.39
16	Jr. Business Analyst	\$41.84
17	Tester	\$70.72
18	Cabling Technician I	\$27.11
19	Cabling Technician II	\$28.29
20	Cabling Technician III	\$44.79
21	Cabling Supervisor	\$61.29
22	CAD Operator	\$34.18
23	PC Support Technician I	\$28.29
24	PC Support Technician II	\$33.94
25	PC Support Technician III	\$49.50
26	Deployment Manager	\$64.82
27	Network Engineer	\$76.61
28	Network Technician	\$37.72

